

PSYCHOLOGY DEPARTMENT – CAL STATE FULLERTON

HUMANITIES 830M

Site Supervisor Approval Form & Learning Contract

STUDENTS: PLEASE COMPLETE YOUR PORTION AND ASK YOUR SITE SUPERVISOR TO COMPLTE THEIR PORTION.
RETURN IT TO YOUR INSTRUCTOR.

Struggling to fill out this document? CSUF offers the Adobe Creative Cloud to download for free!
If needed, download the suite and use Adobe Acrobat to sign this document:
https://www.fullerton.edu/it/students/software/office/office_setup.php

Key:
+ = Student - = Site Supervisor * = Field Instructor

Student and Fieldwork Information

+ Student ID #: _____

+ First Name: _____ + Last Name: _____

+ Phone: _____ + CSUF E-mail: _____

* Fieldwork Instructor Name: _____

* Fieldwork Instructor Phone: _____ * E-mail: _____

+ Semester & Year: _____

Agency & Site Supervisor Information

- Agency: _____

- Address: _____

- City: _____ - ZIP: _____

By signing below, I agree to supervise and train this student throughout the Field Practicum course undertaken during the time specified above. I will also evaluate the student during the course.

- Supervisor Name & Title: _____

- Phone: _____ - E-mail: _____

- Signature: _____ - Date: _____

*The University provides general and professional liability insurance for all students participating in off-campus learning activities that are unpaid. This coverage is dependent on the execution of a learning activity placement agreement between the host organization and the University. Sites that have not obtained such an agreement must complete the registration process on Titan Connection.
For more information, contact the CICE at (657) 278-3746.*

**THANK YOU FOR YOUR PARTICIPATION.
PLEASE ALSO COMPLETE THE LEARNING CONTRACT ON THE NEXT PAGE.**

Learning Contract

Students: Complete this learning contract in discussion with your site-supervisor. It's recommended to propose a draft before your discussion and alter as necessary based on the needs of the agency.

+ List three goals that you want to accomplish by the end of your internship:

- 1.
- 2.
- 3.

+ How will you go about attaining these goals (e.g., reading, attending training sessions, observing, questioning)?

+ How will you know when you have accomplished your goals?

Site Supervisors: The Department of Psychology appreciates your participation in providing a very integral component of our students' learning. The work that our students engage in at your agency is an extension of their overall learning experience as a Psychology major.

The purpose of this contract is to formalize the requirements for the Psychology students serving at your Fieldwork site. The Learning Contract is the cornerstone of the practical experience for our students. It sets the stage for what happens during the fieldwork placement, from a practice perspective, by providing a guide for the student, the site supervisor, and the Fieldwork Seminar Instructor.

The student agrees to perform the mutually agreed upon assignments within the agency for 8-10 hours per week during the current semester in partial fulfillment of requirements for internship field experience in the Psychology major.

This contract has been read, discussed, and agreed upon by the student, Supervisor, and the Fieldwork Seminar Instructor. All Parties agree to this agreement. **It is the student's responsibility to provide a copy of this contract to the agency supervisor, and to upload a signed copy on the Canvas course. The Fieldwork Seminar Instructor verifies the Learning Contract and signatures.**

+ Student

+ Date

- Site Supervisor

- Date

*** Fieldwork Instructor**

*** Date**