

## MINUTES

Psychology Department

Friday, December 10, 2021

1:30 pm, Zoom <https://fullerton.zoom.us/j/6463923121> (new)

Present: Professors Ahmed, Alcalá, Beals, Ben Hagai, Blandón-Gitlin, Gerkens, Lukaszewski, Marelich, Mearns, Morton, Navarick, Nguyen, Okado, Peissig, Preston, Roberts, Scher, Segal, Self, Sy, Trevitt, Zettel-Watson (chair)  
Student Representatives: Ruiz

On Leave: Professors Blackman, Panza, Stohs

Absent: Professors Espinoza, Goetz, Harrison, Mori

The meeting was called to order by Dr. Zettel-Watson, Chair.

### 1. Important Dates

<b>Friday</b>	<b>December 10</b>	<b>Last day of instruction</b>
<b>Fri-Fri</b>	<b>December 24-31</b>	<b>Winter Recess – Campus Closed</b>
<b>Monday</b>	<b>January 3</b>	<b>Grades Due</b>
<b>Saturday</b>	<b>January 22</b>	<b>Spring Semester Begins</b>
<b>Friday</b>	<b>January 28</b>	<b>Next Faculty Meeting</b>

### 2. Announcements

- Grades are due January 3<sup>rd</sup>, but students do appreciate seeing their grades before the holiday so if you have them complete please consider posting them.
- To clarify the travel process, beginning January 1 you can once again travel without additional approval and the restrictions related to virtual options no longer apply. Students, however, still have to follow the guidelines that ASI set, which includes only paying for registration if a virtual option is offered. Funds from travel awards from the department can be used to travel to WPA and other conferences as long as they are presenting, they will also need to follow the standard travel request procedures.
- Dean Fontaine will visit sometime in mid-spring to discuss the election process for the Chair, with the new Chair beginning Fall semester, 2022. Dr. Zettel-Watson thanked everyone for their support in helping her transition into the new role. Rather than elect a Vice-Chair for the short term the Dean has allowed for a couple of stipends to go towards people who will help with a key piece of the job and assisting with certain tasks.
- Everyone should have been notified about the changes to the incomplete process. Currently Fall 2021 isn't showing as an option but it should be updated within a week. You are welcome to use the old form, but the goal is that the University needs to see the incomplete in your grade roster, and the department wants a copy of the incomplete contract.
- Dr. Gerkens reminded everyone that the research pool closes today. Remind your RA's to award credit to all outstanding participation.

3. **Minutes** - M/S/P (Sy, Gerkens) to approve the Minutes of November 12, 2021 as distributed.

4. **Committees**

**Psychology Day** – Dr. Ben-Hagai announced that Psych Day will be happening in early March. The committee will be meeting next week to discuss the details. Due to the current situation they believe the event will be on Zoom.

5. **Old Business**

6. **New Business**

**Search** – Dr. Beals thanked everyone who attended the talks and turned in evaluations. Based on all the feedback from the faculty the committee came to a decision, with consultation from Dr. Zettel-Watson and the Dean, that they are going to try and get two hires out of the search. Both candidates would fulfill the Health Disparities position while bringing diversity to the department as well as experience for the MS program.

Meeting adjourned.